

## **Rules to Address City Council**

**Members of the public may address the City Council regarding proposed agenda items at any regularly scheduled meeting at the point in the meeting so identified in the agenda, in the following manner:**

**1. In order to be eligible to speak, a person must file with the City a written request on the form provided at least two (2) business days in advance of the meeting at which the person desires to speak, which form must specify the person's name, address, and the ordinance or agenda item on which comment is to be made.**

**2. Total public comment on any one ordinance or agenda item is limited to forty-five (45) minutes; such time includes statements, questions or answers by members of the City Council in response to any public comment. Each individual who addresses the City Council is limited to five (5) minutes of comment per ordinance; such time includes statements, questions or answers by the City Council in response to the individual.**

**3. As presiding officer, the Mayor retains the authority to recognize members of the public to speak during the meeting and to further decrease the time limits to each individual in order to afford others an opportunity to be heard.**

**4. A majority of those members of the City Council present at a meeting may waive the requirement that public comment occur at the point in the meeting identified on the agenda. A majority of those members of the City Council present at a meeting may waive the time limits on comments provided in this Section.**

**5. Any member of the public who makes public comments shall conduct themselves at all times in a manner that will not be disruptive of any meeting.**